

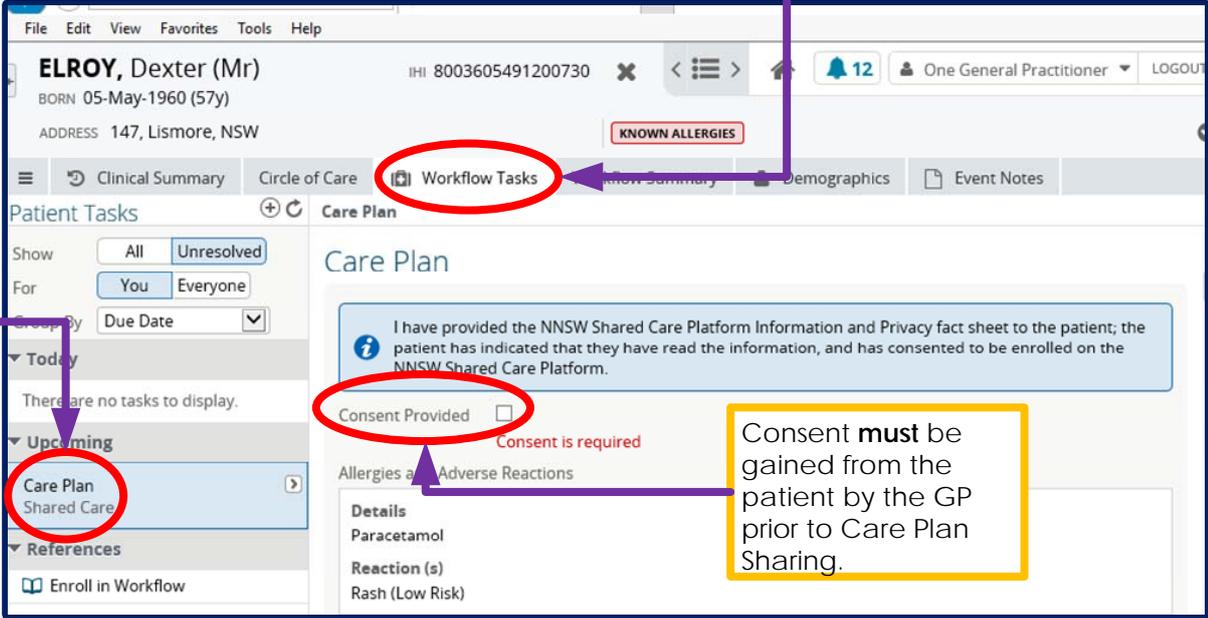
Orion Shared Care Tool Quick Reference Guide

Creating and Sharing a Care Plan within Orion

Care Plans can be created from a template in the Shared Care Tool.
(See separate QRG for how to upload existing Care Plans from the GP CIS)

1. **Login** to the web based Shared Care Tool (SCT) or access the SCT from EMR Connect

2. **Select patient** you want to create a care plan for in Orion and **go to the Workflows Tasks Tab**.



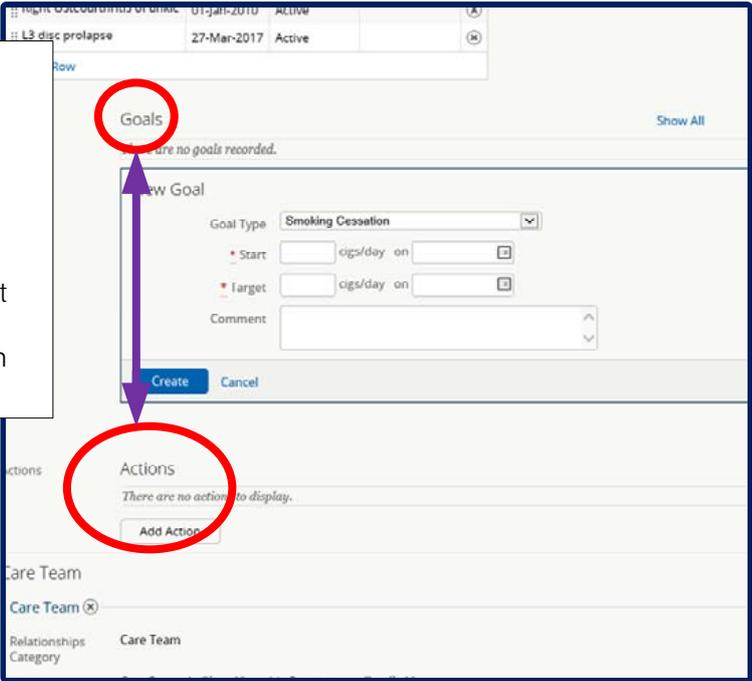
3. **Select 'Care Plan'** from the Patient Tasks side bar to load the Care Plan Form.

4. Allergies, Conditions and Procedures will populate data from EMRC when uploaded.

5. You can now start adding:

- Goals
- Actions
- Reference to Legal documents
- Patient Services
- Next GP appointment
- Assessments

by entering information in the required fields.



6. Click either **'Share'** to publish Or **'Save'** to come back to edit form later.

